

Grafton Housing Authority

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MINUTES

Grafton Housing Authority

May 2, 2016

Maxwell Drive Community Room

A meeting of the Grafton Housing Authority was held on May 2, 2016 in the Maxwell Drive Community Room. James Gallagher, Ed Murphy, Don Chouinard, Lisa Kelley and David Robbins were present.

- Approval of March, 2016 meeting minutes. No meeting held in April, 2016.
- Budget Balance Sheets – Not available
- Old Business:
 - As a result of an inquiry from Jim Gallagher regarding stove top fire stops, Barbara informed the Board members that it was the Southborough fire department that wrote and received the grant for the devices and then approached the housing authority to install them.
 - Worcester County Sheriff's Department have been contacted to repair and paint railings and benches. Waiting for the weather to break.
- New Business:
 - CFA Amendment – Jim Gallagher made a motion to approve the CFA amendment #3 for FY 2018 formula funding and vacant unit award. Don Chouinard moved the motion to be adopted. David Robbins seconded. Voted, approved.
 - Mike's Construction was low bidder for the renovation of the handicap kitchen in the 689 development for a cost of \$20,700.00. Jim Gallagher voted to approve Mike's Construction. David Robbins seconded. Voted, approved.
 - Lead Paint Certification – signed by all
 - Capital Plan Projects – requests for paving of roadways at Forest Lane and Maxwell Drive and the completion of installing the lightning rods at Forest lane.
 - Handicap shower upgrade at Forest Lane – Went out for quotes. First time one vendor gave a quote over budget of \$44,000.00. Second round for quotes is due May 11, 2016.
 - June agenda to include reorganization of Board Members.
- Next meeting Monday, June 6, 2016. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Barbara Marsden

Barbara Marsden, Secretary

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